

**MISSIONS OF HOPE INTERNATIONAL
JOB DESCRIPTION**

Position: ECDE Teacher
Reports to: Deputy Head Teacher – Academics and Discipline
Supervises: None
Department: Education
Grade:

OVERALL JOB PURPOSE

The position is responsible for teaching and offering holistic development, proper discipline, appropriate skills and social abilities to enable optimum development of pupils. The position provides responsibility for exam materials – report books, evaluation records, class register, record book, lesson note books, record of work, schemes of work.

DUTIES AND RESPONSIBILITIES.

1. Implementation of integrated curriculum.
2. Ensure timely preparation of all professional records and they are always up to date.
3. Ensure consistent and appropriate use of Competency Based Curriculum Design
4. Learners' Assessment
5. Classroom Teaching and Learners Involvement
6. Classroom Management
7. In charge of school weekly duties.
8. In-charge of class co –curricular activities
9. Pastoral Care, Discipline, Guidance and Counseling
10. A role model, mentor of other teachers and a guardian to pupils.
11. Conduct any other duties as assigned from time to time.

Academic and Professional Qualifications & Experience

- Minimum of ECDE Certificate/Diploma from Kenya National Examination Council.
- Registered with TSC.
- Must have solid training and experience in teaching Competence Based Curriculum (CBC).
- Proficiency in English & Kiswahili; both written and spoken and technologically savvy.
- Must be willing to work in any of MOHI's centers across the country.